## **Debbie Jones**Administrative Assistant

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Debbie is an administrative assistant in the Tax & Accounting Services practice of Saltmarsh, Cleaveland & Gund. Her areas of focus include management of CCH Practice systems, processing and filing tax returns, managing financial and other administrative duties to support management and service to the firm's clients. Prior to joining Saltmarsh, she was an administrative assistant at a local hospital where she managed daily office operations.

## Education

A. A. Business – Secretarial Science – Tennessee Temple University

## **Community Affiliations**

West Florida Baptist Church - Service Volunteer